



Perry Cook Memorial Public Library Board of Trustees
7406 County Road 242/ Mt. Gilead, OH 43338
perrycooklibrary.org

The Perry Cook Memorial Public Library (PCML) Board of Trustees has the legal authority and responsibility to see that the Library is well managed, and that it operates in accordance with the Library's charter, as well as with policies established by the Board itself and the laws of the State of Ohio

Duties and Responsibilities of Library Trustees

- Appointment of the Library Director and Fiscal Officer
- Budget oversight
- Policy formulation
- Long and short-range planning

The Board of Trustees meets the second Tuesday of each month at 7:00 p.m., and additionally if needed. Potential candidate must have a strong interest in public libraries and be committed to the time and effort necessary to fulfill training requirements and other Trustee obligations.

Name: _____

Home Phone: _____ Cell Phone: _____

Occupation: _____

Address: _____

E-mail: _____

YOUR BACKGROUND:

What education or skills could you contribute to our board? (Please check)

- Accounting Management Public Relations Investment Marketing Fund raising
- Library education Public speaking Community relations Planning Lobbying

Affiliations: _____

On what other boards have you served?

Charitable or community activities in which you have been involved:

Do you/your company/your employer currently do business with the Library? Yes No
If yes, please specify the name of the company and type of services
provided. _____

YOUR AVAILABILITY TO SERVE:

Can you regularly attend board meetings? Yes No

How many hours per month, in addition to board meetings, could you serve the Library?

OLC training is required for new board members? Will you commit to this? Yes No

What is your interest in serving on the PCML Board of Trustees?

Please write a brief statement of your understanding of the mission of the Library.

REFERENCES/contact information:

1. _____

2. _____

3. _____

Signature/date: _____

**Please attach a copy of your resume and return to PCML by 6:00 p.m.
November 30, 2020 or email to patriciad@perrycooklibrary.org**
