

PERRY COOK MEMORIAL LIBRARY  
BOARD OF TRUSTEES MEETING  
June 9, 2020

Library Director  Patricia Dollisch    Fiscal Officer  Kile Byington    President  Dave Oates  
Vice President  Deb Statler    Secretary  Mary Roush    Board Members  Chris Coe  
 AB Amanda Young     Paul Sipes     Julie Rhea

**MINUTES:** The meeting was called to order by board president Dave Oates at 7:00 p.m. The director, fiscal officer and all board members except Amanda Young were present. Minutes of the May 12, 2020 meeting were read. Chris made a motion to accept the minutes as read. Deb seconded it. All agreed.


**PATRICIA:** Patricia reported good attendance for the May blood drive held at the library. Approximately 135 patients will be served by the blood that was collected. This is tentatively set again for July as other area locations are closed due to Covid 19. TumbleBooks are now being offered for free to patrons through August 31, 2020.

**KILE:** May has been reconciled. An adjustment of \$147.61 was made due to a credit that the library received due to Covid but was not eligible for. A resolution was proposed to reduce 2020 general fund appropriations by \$21,965 which reflects about an 8.1% reduction. Library supplies, capital outlay and labor were considered in this amount and was necessary due to the lower PLF funding due to Covid. June's PLF took a 16% hit but was better than what was expected. Dave asked about Niccole Sears and the GOO grant funding. Patricia explained that Niccole is currently updating computers, working with Kathy to train her, and is available to patrons for technology assistance. Julie made the motion to reduce the general fund appropriations by \$21,965. Mary seconded, all agreed. The revised appropriations are outlined in Appendix A. Kile is currently working on the 2021 tax budget that is due on July 20<sup>th</sup> to the Auditor's office. Chris made a motion to accept the report and pay the bills. Deb seconded, all agreed.

**OLD BUSINESS:** There is no old business for this meeting.

**NEW BUSINESS:** The pandemic response was updated to reflect the library's current situation. After some discussion, it was decided to accept option one (1) effective June 15, 2020 to July 3, 2020. This option has the library open but with restrictions. From July 6, 2020 moving forward, option two (2), to have the library open with lighter restrictions, as accepted. This plan will be evaluated and updated as needed. Patricia read a resignation letter from Melissa Dobbins in which Melissa cited some concerns. Conversation took place about the need for committees and it was decided that a personnel committee would be formed. Mary made a motion to form the committee, Chris seconded, all agreed. This committee will be comprised of Julie Rhea, Mary Roush, and Paul Sipes. Discussion for forming a finance committee and general/grounds committee was tabled for July as board member Amanda Young was absent. A motion was made by Chris to accept unrestricted register donations totaling \$13.65. Deb seconded, all agreed.

Mary made a motion to adjourn at 8:15 p.m., Chris seconded, all agreed. Meeting Adjourned.

  
Board President

  
Board Secretary