

Perry Cook Memorial Library
Board of Trustees
February 20, 2024
Regular Monthly Meeting

1.) Call to Order

Mary Roush called the meeting to order at 7:04 pm. Roll call was taken and present were Mary Jobe, vice president, Annie Fraizer, secretary, board members Michelle Fidler, Paul Sipes, and Travis Dean, Julie Rhea, Nicole Meyers fiscal officer, and Jennifer Gliebe director. Absent was board member Mary Jobe.

2.) Minutes

Time was provided for those present to review the January 9, 2024 minutes. Travis made a motion to accept the minutes, Michelle seconded.

3.) Director's Report

Time was provided for those present to review the Director's Report.

Jen spoke with Tom Smith and attended an OLC-sponsored webinar about hiring an architect for construction projects. Jen reported her research regarding the Board request to construct a second small building on the new lot to include a programming/community room, bathrooms, parking space for the mobile services van and storage. Those plans were tabled, but the Board asked if Jen could keep the appointment with the architect and ask that they review the current library building and any needs it may have regarding accessibility, and other space needs. The Ashley Wornstaff library director recommended the architect who is located in Marion. They will be meeting with Jen on 2/21/2024.

The post was replaced on the mailbox. Staff have complained about loose dogs running at staff when they come to work their shift. Jen has spoken with Brian, and he can put up temporary fencing to deter the dogs. Jen will investigate the situation more with the dog warden.

Jen continues to research sound buffering for the story hour room.

Jen attended a training regarding the Patron Point program, a new SEO offering which helps the library communicate with patrons regarding special events, programming, and other personalized messaging. Two new staffers have started shifts at the library. OSU Extension Pollinator Program coordinators Amanda Staley and Carri Jagger will be leading the pollinator garden construction on the library property beginning in March. Jen applied for a Project Wild grant to supplement additional expenses needed for the pollinator garden space.

4.) Fiscal Officer's Report

First reconciliation is in. Paul motioned to approve and pay the bills, Michelle seconded.

5.) Old Business

Julie motioned to go into executive session at 7:30 pm to discuss property, Michelle seconded. All voted to go into executive session.

Julie motioned to come out at 7:57 pm, Michelle second. All present voted to come out.

6.) New Business

Dynamic Network submitted a quote in January for \$602 for annual license renewal for security/SonicWALL. Motion to accept quote first by Travis and Julie seconded. All voted in favor.

7.) Consent Resolutions

Motion to accept small donations for \$27.05 was made by Julie, Travis seconded.

Motion made to adjourn at 8:01 pm by Julie and Travis seconded.



Mary Roush, president



Annie Fraizer, secretary