

PERRY COOK MEMORIAL LIBRARY

BOARD OF TRUSTEES MEETING

DECEMBER 8, 2020

Library Director Patricia Dollisch Fiscal Officer Kile Byington President AB Dave Oates
Vice President Deb Statler Secretary Mary Roush Board Members Chris Coe
 Paul Sipes Julie Rhea

MINUTES: The meeting was held through Zoom due to current Covid-19 concerns and increased case numbers in Morrow County. In attendance at the library were the Library Director, Patricia Dollisch, Fiscal Officer, Kile Byington, Board Secretary Mary Roush and Board Member Paul Sipes. Also in attendance at the library was guest Jonathan Bosh, Trustee of Congress Township. In attendance at their homes were Vice President Deb Statler and Board Members Chris Coe and Julie Rhea. Board President Dave Oates was absent. The meeting was started at 7:10 p.m. by Deb Statler. The minutes from the November 10, 2020 meeting were read. Mary made a motion to accept the minutes as read, Julie seconded, all agreed.

PATRICIA: Patricia introduced John Bosh from Congress Township. John addressed the board and indicated that the township received a large amount of Cares Act Funding which they have been using for area projects. Congress Township would like to donate a drinking fountain with bottle filler and install an air purifier system in our 4 HVAC units. This would sterilize molds, viruses, etc. They will handle all billing and oversee all the work for the project. If they cannot get the purifier system done by the December 31, 2020 deadline, they will consult with Patricia or ask for a possible extension for the project if it is allowed. Mary thanked them for the generous gift and made a motion to accept the gift. Deb seconded, all agreed. Patricia noted that she found meeting notes from July 1988 where Chris Coe was appointed which would show documentation that she has served on the board for 32 years. Patricia thanked her for her service and members of the board offered their sincere gratitude for her commitment to the community as well. Chris spoke and said that she held the library close and hopes that the library continues to grow and to serve the community well. Patricia indicated that Jane has contacted families enrolled in the A2Z program and a few of them have dropped out. This may be due to the fact that online programming is harder, and Patricia noted that staff has to work harder for online programming than they did for the in-person option. Deb asked about the security quote from Garber. Patricia sent the information via email and options can be discussed at the January 2021 meeting.

KILE: The November budget is reconciled. \$2.40 needs to be allocated to Capital Outlay appropriation line to supplement the 2021 budget. Julie made a motion to make this allocation, Mary seconded, all agreed. The 2021 temporary appropriation will be reduced a bit (about 4.1%). The library will be receiving about \$35,000 more than what was expected. A motion was made by Chris to approve the temporary 2021 revenue budget and expenditure numbers to send to the Morrow County Auditor's office for the certificate of estimated resources. Julie seconded, all agreed. Mary made a motion to approve the financial report and pay the bills, Deb seconded, all agreed.

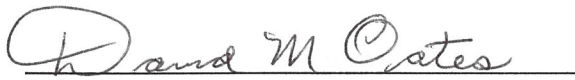
OLD BUSINESS: Mary Jobe applied for the trustee position. Discussion ensued. A motion to accept her application for trustee was made by Chris, Mary seconded, all agreed. Patricia will contact Mary Jobe

tomorrow, December 9, 2020 to inform her that she has been offered the trustee position and give her the meeting date for January.

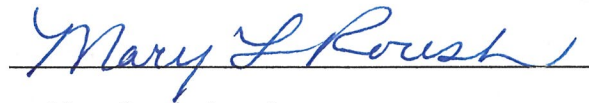
NEW BUSINESS: Patricia asked permission to change service hours through January 19, 2021 to Monday through Friday from 10 a.m. to 5 p.m. These hours will begin on Monday, December 14, 2020 and run through January 19, 2021. Paul made a motion to accept this request, Chris seconded, all agreed. Kile informed the board that she applied for a position with the Medina County Library as a Fiscal Officer. She will keep Patricia and the board informed if she gets offered the position.

CONSENT RESOLUTIONS: Mary made a motion to accept \$16.50 for consent resolutions, Chris seconded, all agreed.

Chris made a motion to adjourn the meeting, Deb seconded. All agreed. Meeting adjourned at 7:50 p.m.



Dave Oates, Board President



Mary Roush, Secretary