

Perry Cook Memorial Library
Board of Trustees
May 9, 2023
Regular Monthly Meeting

1.) Call to Order: Mary Roush at 6:59 pm. Roll call was taken and present were Mary Jobe vice president, Annie Fraizer secretary, Julie Rhea, Paul Sipes, Michelle Fidler, Travis Dean board members, Nicole Meyer fiscal officer, and Jennifer Gliebe director.

2.) Minutes—motion to accept Paul, second Mary
Approval to accept financials from April 11, 2023 board meeting. Julie motioned to approve, and Michelle seconded.

3.) Director's Report

The library is not able to do the Super Snacks program again. The library is not eligible for these snacks because Northmor Local School District no longer receives free meals as a school from the Covid pandemic.

The library is planning to be a part of the Johnsville Block Party. There are plans to send out homebound delivery flyers to the community about our services. Staff member Tanya will follow up with Candlewood about doing a regular van delivery of materials there. Staff members have also attended meetings with the Morrow Business Advisory Group and other Morrow County based groups. Jen also attended a career expo last week. Jen received updated info that the Capitol Theatre will have free movies sponsored by the Mount Gilead library.

4. Fiscal Officer's Report*

Audit report received by email. Mary Jobe motioned and Julie seconded approval and acceptance of the Audit Exit Conference report. A letter was signed to recognize reading and understanding the report and that the board waived the right to a full audit. In the future, when raises are approved by the board, signatures need to be completed and names should be associated with the raises for clarity. Also when paying contractors, invoices are needed.

Nicole received the paper insurance policy packet for vehicle, building, and property. Overall, it is an increase of \$154 from previous years. There is a \$25k deductible for cyber security. Decreasing this to \$5k would ~~decrease~~ ^{increase} our premium by approx \$300. Travis motioned to ~~decrease~~ ^{increase} the deductible to \$5k and Michelle seconded.

4.1. Monthly Reconciliation

Paul had questions about interest from STAR, and Nichole answered these. From the reconciliation, the "Charles Harris" payment is the audit. Motion to accept financials and pay the bills by Mary Jobe with a second from Michelle.

5. Old Business

5.1. Property/Asbestos Abatement

Another asbestos abatement quote received from Columbus Abatement Co. Jen has contacted another Toledo-based company for one more asbestos abatement quote. Ward and Tarski's estimate was \$12k, Columbus Abatement \$6k. A motion was made by Julie and seconded by Michelle for Jen to approve asbestos removal up to \$10k at her discretion to move forward with the project.

6. New Business

No new business

7. Consent Resolutions*

7.1. Small Donations Taken at the Register April

Julie motioned to approve these in the amount of \$16.20 and Mary J seconded,

8. Adjournment

7:45 pm a motion to adjourn was made by Julie and Mary J seconded.



Mary Roush, President



Annie Fraizer, Secretary