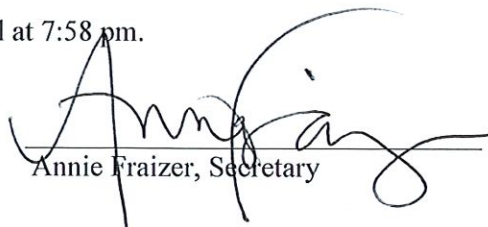


Perry Cook Memorial Library
Board of Trustees
April 11, 2023
Regular Monthly Meeting

- 1) Call to order: Mary Roush 6:58 pm. Present: Mary Roush, president, Annie Fraizer, secretary, board members: Paul Sipes, Julie Rhea, Michele Fidler, fiscal officer Nicole Myers and director Jen Gliebe. Absent: Mary Jobe.
- 2) Minutes: Time given to review, and Julie moved to approve, Travis seconded.
- 3) Director's Report: Time given to review. Highlights included well-attended programs and increased utilization of the van. Dynamic came 04/11/2023 with a new server as previously approved by the board. They need to do some things remotely during off hours because it requires a system shut down. They honored the original estimated price from December 2022. David Borntrager, former liaison for the Amish, visited the library and reported April should be the last month for the school year.
- 4) Fiscal Officer's Report
Nicole asked for any questions. Patriot's issues are resolved from last month's issues. Travis moved for \$100 from contingencies to be moved to auditing services and \$2149.21 from contingencies to SRP, Michelle seconded. The contingency fund will be refunded once Nicole moves unused funds still being held in the "Bookmobile Fund" from 2022. The agreed upon procedures audit is almost complete. It will note that there is \$47.23 payment designated as an electronic payment but was a credit card payment instead.
- 5) Jen met with Dave Ward with Ward and Tarsky Holdings about asbestos abatement. Ward questioned the report regarding the front being friable after seeing the property. Per his conversation with the EPA, because it's already been deemed friable it has to be treated as such. Ward looked at the asbestos tape to assess. The asbestos siding requires full PPE for removal. Permitting for the asbestos abatement as categorized is more expensive and requires 10 days' notice and special permits. Once EPA approves permits, EPA can have more questions and extra tasks that need done. Asbestos abatement can be done in 3 days' time once started. Chem-Tech, who completed the asbestos testing, provided an estimate that was lower than Dave Ward's estimate, separate paper provided with these details. The small shed also has asbestos siding and should come down with the house and garage. Ward indicated there may be land grant funding available. WT Holdings will notify neighbors before abatement begins. Approval to move forward using WT Holding's current estimate was tabled until more information is provided.
- 6) A board member received a message from a neighbor about the availability of the bricks in front of the house prior to demolition. Discussion ensued regarding the need to follow Ohio Revised Code for any surplus items the library will not use from the property. Jen is making a list of items that the library will not use that will be made available to the public under the ORC-prescribed process. Ways to promote available items included the government public surplus website and social media posts to publicize and guide them to the surplus website.
- 7) Amended Library Services price changes: discussed laminating prices, see attached sheet. Replacement rolls of laminating material have increased substantially in price. An updated set of pricing was proposed with supplemental input from office manager who does the purchasing, Kim Oates. A separate sheet was provided for review for these price changes.
- 8) Motion made by Julie to accept small donations taken at the register for March (\$40.60) and Michelle seconded.

Motion to adjourn made by Julie and seconded by Paul at 7:58 pm.


Mary Roush, President


Annie Fraizer, Secretary